

**REQUEST FOR STATE I.D. BADGE FOR *NEW & RENEWAL*
AGENCY HELP/ EMERGENCY/VENDOR AND
SPECIAL PAYMENTS PAYROLL EMPLOYEES**

TO: OFFICER ROSENTHAL
DEPARTMENT OF GENERAL SERVICES POLICE
L-6
201 WEST PRESTON STREET
BALTIMORE, MARYLAND 21201

NAME:

(TYPE OR PRINT) FIRST MIDDLE INITIAL LAST

DEPARTMENT: DHMH AGENCY CODE:

EMPLOYMENT STATUS:

(PLEASE CIRCLE)

SPECIAL PAYMENTS PAYROLL

AGENCY HELP

EMERGENCY

VENDOR

NEW

RENEWAL

EXPECTED END OF EMPLOYMENT DATE:

I.D. IS TO BE SURRENDERED TO SUPERVISOR AT THE END OF
EMPLOYMENT

**EMPLOYEE WILL NEED TO BRING PROOF OF IDENTIFICATION WHEN SCHEDULED
FOR I.D. (DRIVERS LICENSE, BIRTH CERTIFICATE, ETC.)**

HIRING MANAGER/SUPERVISOR INFORMATION:

SIGNATURE:

CONTACT NUMBER:

DATE:

